

Real Estate Agent Referral Form

Receiving Agent Information

Agent Name _____
Office Name _____
Address _____
City _____
State/Prov _____ Zip _____
Country _____
Email Address _____
Primary Phone _____
Cell PHone _____ Fax _____

Referral Agent Information

Agent Name _____
Office Name _____
Address _____
City _____
State/Prov _____ Zip _____
Country _____
Email Address _____
Primary Phone _____
Cell PHone _____ Fax _____

Client Information

Name _____
Current Address _____
City _____
State/Prov _____ Zip _____
Country _____
Additional Information _____

Current Home Phone _____
Current Office Phone _____
Cell Phone _____
Email Address _____
No. of Adults in Move _____
No. of Children _____
Next Date of Home Finding Trip _____
Expected Moving Date _____

Current Property Information

Client is a _____ Estimated Property Listing Price _____ Client Must Sell _____
Has Client been Pre-Qualified? _____ Lender Information _____
Reason for Moving _____

Desired Property Information

Price Range _____ Estimated Down Payment _____ Desired Monthly Payment _____
Preferred Home Style: Single Family Home _____ Condo/Townhouse _____ Other _____
Number of Bedrooms _____ Number of Baths _____ Square Footage _____
Familiar with the Area? _____ Preferred Area _____
School Requirements: Elementary _____ Jr. High _____ Sr. High _____ College _____
Additional Requirements _____

Referral Agent Details

An agreed upon referral fee of _____ will be paid by the receiving agent to the referring agent.
The referral fee will be based on: Listing _____ Selling _____ The Commission _____
Referring Agent Signature _____ Date _____
Receiving Agent Signature _____ Date _____